

ANNEX B

SCHEDULE OF ELIGIBILITY

HOTEL will be covered when:

- a) there is a minimum distance of 100 kilometres from the Branch;
- b) the claim is accompanied by a receipt;
- c) the charge does not exceed Ontario Command allowances which specify least expensive in the location. Room charges may not be included.

MEALS will be covered:

- a) when not provided by the event;
- b) at rates that do not exceed Ontario Command per diem allowances. No alcohol may be claimed. Credit card account statements may not be substituted for the itemized restaurant bill. Current Ontario Command per diem is \$70.00.

PERSONAL VEHICLE MILEAGE will be covered when:

- a) the distance of the event is a minimum 50 kilometres or more from the Branch;
- b) the rate does not exceed Ontario Command allowances (currently \$.45 per km).

AIR, RAIL, BUS receipts for payment are to be attached to the Claim.