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RECEIVED OCT 19 2018

Date: October 16, 2018
To: President, Branch # 638 Kanata
From: Lisa Dinsmore, C & L Committee Secretary
Subject: Certificate of Review –No. 2 - 2018

This will acknowledge receipt of your Branch Regulations which have been reviewed by the Constitution and Laws Committee of Ontario Command and found to be in compliance with the procedures and all levels of the General By-Laws. Therefore we are pleased to endorse a Certificate of Review, with the Committee's thanks. **CONGRATULATIONS!!**

Thank you

Lisa Dinsmore



The Royal Canadian Legion
Ontario Provincial Command



Certificate of Review

No. 2 - 2018

presented to

Kanata

Branch No.

638

*in recognition of their Branch Regulations which have
been reviewed and found to be in compliance with all
levels of The General By-Laws.*

Provincial President

Executive Director

October 16, 2018

Date



The Royal Canadian Legion
Ontario Provincial Command
CONSTITUTION & LAWS COMMITTEE
MEMORANDUM



To: Constitution and Laws Committee Secretary

Date: October 13th, 2018

Subject: **CERTIFICATE OF REVIEW – No. 2 - 2018**

From: Bruce McKittrick

Branch Name: **KANATA**

Branch No.: (Ont. No. 638)

This will acknowledge receipt of the Branch Regulations from the above listed Branch along with any other supporting or amending documents.

COMMENT NOTES

The following Comments are advanced for the information and action of the Branch. It is advisable to correct in the Branch copy of the Form No. 3 (Branch Regulations to The General By-Laws for Branches) and any Attachment Forms, where applicable, to ensure that the matters will not be overlooked in the future.

NOTE FOR ADDITION / CORRECTION IN A FUTURE SUBMISSION (WHEN NECESSARY):

Form No. 5

All submissions must be forwarded under the cover of this Form and in each case the applicable box re Branch Clubhouse Rules status and the attached documents must be completed. Further the most current applicable Approval Process Meeting Dates must also be entered.

Dates

Abbreviation of months is not permitted on any Form.

Punctuation

Do not add periods after text entries as they are already included in the pre-set text entry areas.

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FYI - ANNUAL FORM UPDATE

To accommodate By-Law Amendments and procedural changes since the last update, the Branch Regulation Forms will be revised on an Annual Basis on or as close to October 1st as practicable, *if necessary*. Branches will be required to use these new editions when making Amendments to their Branch Regulations in which the process pursuant to S. 1602. GBLB is **initiated** on or after the aforementioned date. These Forms are also to be used when making year end Form No. 3 submissions, or when directed to use same by the Committee.

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The Constitution and Laws Committee of Ontario Provincial Command has completed its review and is pleased to advise that the Branch Regulations have been found to conform to the submission procedures and provisions of the General By-Laws for Branches and adhere to the applicable sections of the General By-Laws of Dominion and Ontario Commands. ***Congratulations.***

Please issue a ***CERTIFICATE OF REVIEW*** to the Branch with the Committee's thanks and appreciation for the patience and perseverance shown by the Branch Members during the process.

In Comradeship,



Bruce N. McKittrick
Chairman

C.c. **Committee Members**
Zone 'G-6' Commander

LEGEND

- | | | |
|--------|---|--|
| (GBL) | - | General By-Laws of Dominion Command (<i>Current Edition</i>) |
| (GBLO) | - | General By-Laws of Ontario Provincial Command (<i>Current Edition</i>) |
| (GBLB) | - | General By-Laws for Branches (<i>Current Edition</i>) |
| (FYI) | - | For Your Information |
| (e.g.) | - | For example |
| (i.e.) | - | That is... |
| ** | - | Subject of Previous Comment |